

PROCEDURAL SAFEGUARDS LETTER

Date Sent (mm/dd/yyyy):

Student's name:

Address:

Dear:

The enclosed Procedural Safeguards Notice describes your rights and the procedures that safeguard your rights under state and federal special education law, including the Individuals with Disabilities Education Act, commonly referred to as "IDEA 2004." These laws and regulations require local educational agencies to provide a free appropriate public education (FAPE) to all students with disabilities who are in need of special education. A free appropriate public education, or FAPE, means special education and related services designed to meet the individual educational needs of your child provided, at no cost to you, in conformity with your child's Individualized Education Program (IEP).

The information contained in this Procedural Safeguards Notice is important to you and your child. Please take time to review it. While we have attempted to consolidate a great deal of information into a readable format, we recognize that the information can be cumbersome. If you need clarification, you can seek help from personnel in the agency that provides educational services to your child. You also have the right to be informed of organizations that are established to assist parents in understanding their rights under these laws. Some of these resources are listed below and also contained in the Procedural Safeguards Notice.

If you have a concern about your child's educational program, you may wish to contact your child's teachers, principal, or school administrators. This type of communication is often helpful in resolving concerns.

You also have the right under federal law to file a complaint with the Pennsylvania Department of Education and/or to initiate due process procedures as described in Section VI of this Procedural Safeguards Notice.

Sincerely,

NAME and TITLE

LOCAL RESOURCES FOR PARENTS*

*Additional Resources are listed on the Procedural Safeguards Notice.

If you have a child with an intellectual disability and/or emotional disturbance, he/she is entitled under the Pennsylvania Mental Health and Intellectual Disability Act of 1966 and the Pennsylvania Mental Health Procedures Act of 1976 to the services of a local Mental Health/Intellectual Disabilities (MH/ID) Center for an independent medical, psychological, and educational evaluation to be performed by a state-certified professional at no cost to you.

NAME/ADDRESS/PHONE NUMBER OF MH/ID BASE SERVICE UNIT:

LOCAL CHAPTER OF THE PENNSYLVANIA ARC:

LEGAL ASSISTANCE

DISABILITY RIGHTS PENNSYLVANIA

800-692-7443 (Toll-Free Voice)

877-375-7139 (TDD)

717-236-8110 (Voice)

717-346-0293 (TDD)

717-236-0192 (Fax)

www.disabilityrightspa.org

PENNSYLVANIA BAR ASSOCIATION

P. O. Box 186

Harrisburg, PA 17108

800-932-0311 (Phone)

BARUA YA ULINZI WA UTARATIBU

Tarehe Iliyotumwa (mm/dd/yyyy):

Jina la mwanafunzi:

Anwani:

Mpendwa:

Taarifa iliyoambatanishwa ya Ulinzi wa Utaratibu inaeleza haki zako na taratibu zinazolinda haki zako chini ya sheria ya elimu maalum ya serikali na shirikisho, ikijumuisha Sheria ya Elimu ya Watu Wenye Ulemavu, inayojulikana kama "IDEA 2004." Sheria na kanuni hizi zinahitaji shirika la elimu la eneo lako kutoa elimu ya umma inayofaa ya bila malipo (FAPE) kwa wanafunzi wote wenye ulemavu ambao wanahitaji elimu maalum. Elimu ya umma inayofaa ya bila malipo, au FAPE, inamaanisha elimu maalum na huduma husika na zilizoundwa ili kukidhi mahitaji ya kibinafsi ya kielimu ya mtoto wako yanatolewa, bila gharama yoyote kwako, kwa kuzingatia Mpango wa Elimu ya Mtoto wako (IEP).

Maelezo katika Taarifa hii ya Ulinzi wa Utaratibu ni muhimu kwako pamoja na mtoto wako. Tafadhali chukua muda wa kuyakagua. Ingawa tumejaribu kujumuisha maelezo mengi katika umbizo ambao unaweza kusomeka, tunatambua kwamba maelezo yanaweza kuwa magumu. Ikiwa unahitaji ufafanuzi, unaweza kutafuta usaidizi kutoka kwa wafanyakazi katika shirika ambalo hutoa huduma za elimu kwa mtoto wako. Una haki pia ya kuarifiwa kuhusu mashirika ambayo yameanzishwa kuwasaidia wazazi kuelewa haki zao chini ya sheria hizi. Baadhi ya rasilimali hizi zimeorodheshwa hapa chini na pia zipo kwenye Taarifa ya Ulinzi wa Utaratibu.

Ikiwa una wasiwasi kuhusu mpango wa elimu wa mtoto wako, unaweza kupenda kuwasiliana na walimu wa mtoto wako, mwalimu mkuu, au wasimamizi shuleni. Aina hii ya mawasiliano mara nyingi inasaidia kutatua wasiwasi.

Pia una haki chini ya sheria ya shirikisho ya kuwasilisha malalamiko kwa Idara ya Elimu ya Pennsylvania na/au kuanzisha taratibu za kesi kama ilivyofafanuliwa katika Sehemu ya VI ya Taarifa hii ya Ulinzi wa Utaratibu.

Wako mwaminifu,

JINA NA CHEO

RASILIMALI ZA ENEO ZA WAZAZI*

*Rasilimali za ziada zimeorodheshwa kwenye Taarifa ya Ulinzi wa Utaratibu.

Iwapo una mtoto mwenye ulemavu wa kiakili na/au usumbufu wa kihisia, ana haki chini ya Sheria ya 1966 ya Afya ya Akili na Ulemavu wa Akili ya Pennsylvania na Sheria ya 1976 ya Taratibu za Afya ya Akili ya Pennsylvania ya kupata huduma za Kituo cha Afya ya Akili/Ulemavu wa Kiakili (MH/ID) kilicho karibu nawe kwa tathmini huru ya matibabu, kisaikolojia na kielimu itakayofanywa na mtaalamu aliyeidhinishwa na serikali bila gharama yoyote kwako.

JINA/ANWANI/NAMBARI YA SIMU YA KITENGO CHA HUDUMA MSINGI YA MH/ID:

KIKUNDI CHA MTA A CHA PENNSYLVANIA ARC:

USAIDIZI WA KISHERIA:

HAKI ZA WALEMAVU ZA PENNSYLVANIA
800-692-7443 (Simu ya Sauti Isiyolipishwa:)
877-375-7139 (TDD)
717-236-8110 (Sauti)
717-346-0293 (TDD)
717-236-0192 (Faksi)
www.disabilityrightspa.org

CHAMA CHA WANASHERIA WA PENNSYLVANIA
S.L.P 186
Harrisburg, PA 17108
800-932-0311 (Simu)